



# Quartz Valley Community Wildfire Protection Plan

Quartz Valley Indian Reservation

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**RPF ID:**

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## **REQUEST FOR PROPOSAL**

**QUARTZ VALLEY COMMUNITY WILDFIRE PROTECTION  
PLAN**

**FORT JONES -CALIFORNIA**

### **INTRODUCTION**

The Quartz Valley Indian Reservation invites and welcomes proposals for their Quartz Valley Community Wildfire Protection Plan project. Based on your previous work

experience, your firm has been selected to receive the RFP and is invited to submit a proposal. Please take the time to read and carefully become familiar with the proposal requirements. All proposals submitted for consideration must be received by the time specified above under the “PROPOSAL SUBMISSION DEADLINE.”

*BIDDERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE BID SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTOR(S) -NO EXCEPTIONS.*

## **PROJECT OBJECTIVES**

The project aims to develop a Community Wildfire Protection Plan (CWPP) for an underserved area to address fire hazard mitigation, fuels reduction, prescribed fire treatments, and defensible space creation. The CWPP will guide wildfire mitigation funding and prioritization and work in Quartz Valley, leveraging additional resources to increase local wildfire resiliency. It will assist in focusing funding, labor, and resources on improving the survivability of homes, protecting natural and cultural resources, and ensuring the safety of first responders. The locally relevant CWPP will incorporate local knowledge to increase fire adaptation and create detailed planning to protect homes and communities while restoring historical fire regimes and fuel distributions for healthier ecosystems and carefully stewarded cultural resources.

## **PROJECT SCOPE AND SPECIFICATIONS**

This project covers an area with roughly 300 structures. About 90 of those structures are on QVIR land, including multiple tribal government facilities such as a clinic, gymnasium, fire hall, and tribal administration buildings. The area spans a tributary valley on the southwest edge of Scott River Valley, encompassing the lower reaches of Shackleford Creek.

1) Map, analyze, and synthesize data about fire history trends in the area to be included in the CWPP, employing organizations and individuals with GIS and/or forestry expertise and data from free existing USGS and Cal Topo maps, as well as the All Lands Wildfire Risk Portal.

- 2) Identify and map assets at risk, including fire stations and water sources, and assess vegetation fuel risks to those assets. A contractor will perform this work in concert with QVIR staff.
- 3) Conduct a local demographic survey to understand and identify who faces what types of wildfire risk and who may be able to help mitigate that risk. This survey will include information and recommendations related to local fire risk needs and opportunities. A contractor will conduct this work in concert with QVIR staff.
- 4) Hold five public meetings to gather input and data pertinent to the CWPP development process. Incentivize public attendance and participation with cash for participants.
- 5) Perform local ground truthing and describe fire risk conditions on the ground in the Quartz Valley Community. Characterize threats commonly found within the home ignition zone and suggest potential ways to address them. Identify any needed improvements to local infrastructure. A contractor will perform this work, with cooperation from local landowners and assistance from volunteers as available.
- 6) Moving further from homes, classify forest health and fuel conditions surrounding homes and communities. This work will be performed by a certified professional forester contracted by QVIR in concert with cultural specialists employed by QVIR.
- 7) Create an action plan that identifies and prioritizes work that needs to be performed to reduce wildfire risk. This plan will focus on achieving goals identified within the National Cohesive Wildland Fire Management Strategy: (1) the Creation of Fire Adapted Communities, (2) the Creation of fire-resilient landscapes through collaboration on public and private lands, and (3) Improve fire response capabilities. This work will be performed by a team of contractors and stakeholders, with support from partners, volunteers, and QVIR employees as needed and appropriate.
- 8) Distribute the plan via the website and make flash drives available to those interested.

A series of already formulated tables created by the US Fire Administration will guide the planning and implementation of these steps, including one to identify goals/activities/success metrics/ project lead and partners/level of importance, another outlining asset at risk, another classifying forest health and fuels risk, and a fourth table identifying key stakeholders and their affiliations or jurisdictions.

## **SCHEDULED TIMELINE**

<b>MILESTONE</b>	<b>DATE</b>
<ul style="list-style-type: none"> <li>● CWPP will require mapping</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>December 2024</b></li> </ul>
<ul style="list-style-type: none"> <li>● Assessments of fire history, assets at risk, forest health, cultural health, common fire hazards within the project area, and associated GIS map layers. Listed assessments will produce written summaries and detailed descriptions of fire history, assets at risk, including infrastructure within the project area, forest health, and fire and fuels risk. These maps will be shared with stakeholders and the public.</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>January 2025</b></li> </ul>
<ul style="list-style-type: none"> <li>● Individual stakeholder outreach via surveys, email campaigns, phone calls, door knocks, and site visits will begin once funds are awarded.</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>December 2024</b></li> </ul>
<ul style="list-style-type: none"> <li>● Stakeholder outreach via six email campaigns.</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>December 2024, January 2025</b></li> </ul>
<ul style="list-style-type: none"> <li>● Five direct postcard mailers</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>June/July 2024, November/December 2024, January 2025, March 2025, May 2025</b></li> </ul>
<ul style="list-style-type: none"> <li>● At least 250 phone calls</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>July 2024-July 2025</b></li> </ul>
<ul style="list-style-type: none"> <li>● At least 80 door knocks</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>July 2024-July 2025</b></li> </ul>
<ul style="list-style-type: none"> <li>● series of five public meetings</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>October 2024, February 2025, April 2025, June 2025, July 2025</b></li> </ul>

Additionally, QVIR staff and contractors will collect public input via at least 200 surveys to be completed by reservation residents, neighbors, and other stakeholder organizations. The surveys will be distributed in **July 2024** and collected/analyzed/synthesized in **September 2024**.

## **PROPOSAL BIDDING REQUIREMENTS**

### **PROJECT PROPOSAL EXPECTATIONS**

Quartz Valley Indian Reservation shall award the contract to the proposal that best accommodates the various project requirements. Quartz Valley Indian Reservation reserves the rights to (i) award any contract before the proposal deadline or before the receipt of all the proposals, (ii) award the contract to more than one bidder, and (iii) refuse any proposal or contract.

### **DEADLINE TO SUBMIT PROPOSAL**

All proposals must be received by Quartz Valley Indian Reservation no later than \_\_\_\_\_ for consideration in the project proposal selection process.

### **PROPOSAL SELECTION CRITERIA**

Only those proposals received by the stated deadline will be considered. All proposals submitted by the deadline will be reviewed and evaluated based on the information provided in the submitted proposal. In addition, consideration will be given to cost and performance projections. Furthermore, the following criteria will be given considerable weight in the selection process:

1. Proposals received by the stipulated deadline must be in the correct format.
2. Bidder's alleged performance effectiveness of their proposal's solution.
3. Bidders' performance history and alleged ability to deliver proposed services promptly.
4. Bidders' ability to provide and deliver qualified personnel with the knowledge and skills required to execute proposed services effectively.
5. Overall cost-effectiveness of the proposal.

Quartz Valley Indian Reservation reserves the right to cancel, suspend, and discontinue any proposal at any time without obligation or notice to the proposing bidder.

# **PROPOSAL SUBMISSION FORMAT**

## **Summary of Bidder's Background**

1. Bidder's name
2. Bidder's address
3. Bidder's contact information (and preferred method of communication)
4. legal format of Bidder (e.g., sole proprietor, partnership, corporation)
5. Date Bidder's company was formed
6. Description of Bidder's company in terms of size, range, and types of services offered
7. Bidder's years of experience
8. Bidder's Federal Employee Identification Number (FEIN)
9. Evidence of legal authority to conduct business in California (e.g., business license number)

## **Financial Information**

- State whether the Bidder or its parent company (if any) has ever received any sanctions or is under investigation by any regulatory or governmental body.

## **Proposed Outcome**

- Summary of timeline and work to be completed.

## **Cost Proposal Summary and Breakdown**

- A detailed list of any and all expected costs related to the proposed project.
- Summary and explanation of any other contributing expenses to the total cost.
- Summary of the total cost of the proposed project.