

Quartz Valley Indian Reservation  
General Community Council  
August 10, 2024  
9:00 A.M.

MEMBER PRESENT:

Evette Lewis	Lisa Carle	Fred Case Jr.
Charlene Henry	Angela Reynoso	Alondra Whittaker
Lovetta Hemphill	Joselyn Kelley	Lashandra Siaz
Aiden Duran aka(kraven Super)	Tasha Van Dunk	Elijan Siaz
Cecilli Gonzales	Sherrie Williams	

Call-in

Harold Bennett, Tribal Chairmen  
Shiela Casey, Tribal Treasurer

CALL-IN MEETING TO ORDER

Evette Lewis called a meeting to order at 9:27 a.m.

Minutes will be taken by Evette Lewis and Angela Reynoso

AGENDA

MOTION: Charlene Henry moves a motion to approve agenda  
Seconded by Joselyn Kelley  
VOTE: 11 FOR 0 AGAINST 1 ABSTAIN

MINUTES – June 29, 2024

MOTION: Angela Reynoso moves a motion to approve June 29, 2024, General Community Council minutes.  
Seconded by Joselyn Kelley  
VOTE: 11 FOR 0 AGAINST 1 ABSTAIN

ENROLLMENT

Discussion:

1. Enrollment Board meeting
2. Applications Adults and minors – If no meeting applications will need to be brought to the General Community Council meeting.
3. Enrollment Clerk- duties
4. Enrollment Board- missing meetings-informing General Council.
5. Duties of Boards – Question on Business Council training that was supposed to be scheduled.

6. Enrollment is under the General Community Council and Enrollment department is to ensure applications are being processed according to the Enrollment policy. Defining job description to fit this position.

#### DIRECTIVE

The General Community Council is giving the Business Council a directive to have the Enrollment clerk position revised and changed to Enrollment-Cemetery and Genealogy clerk. Job description will remove receptionist or front clerk duties this position is under the direction of the Enrollment and cemetery board Chairperson, but still under the QVIR for everyday supervision and guidance. This position will have reports/resolutions for the General Community Council ready every month.

Ideas:

Working on a new Cemetery Policy

Work closely with Cemetery Committee.

Find a Cemetery and Genealogy programs.

#### DIRECTIVE

The General Community Council is giving a directive to have the Enrollment Board bring pending applications that has been through the Enrollment Clerk/Board process to the next General Community Council meeting.

#### RESOLUTIONS

##### Resolution 2024-21

MOTION: Charlene Henry moves a motion to approve resolution 20214-21 Kevin Case, Vice-Chair position.

Seconded by Joselyn Kelley.

VOTE: 10 FOR            0 AGIANST            2 ABSTAIN

##### Resolution 2024-22

MOTION: Fred Case Jr. moves a motion to approve Resolution 2024-22 Shiela Casey, Tribal Treasurer position.

Seconded by Tasha Van Dunk.

VOTE: 11 FOR            0 AGIANST            1ABSTAIN

##### RESOLUTION 2024-23

MOTION: Charlene Henry moves a motion to approve Resolution 2024-23 QVIR Check Signers for Banner Bank.

Seconded by Lovetta Hemphill.

VOTE: 11 FOR            0 AGIANST            1 ABSTAIN

## LETTER OF INTENT

Joselyn Kelley – Health Board member by acclimation  
Fred Case Jr. – QVIR Fire Committee member by acclimation.

Letters submitted- not sure if any positions are open.

Lashandra Siaz- Health Board

Tasha Van Dunk- All Board

Evette Lewis- Cultural and Cemetery committee

Cecilli Gonzales-Health Board

## REPORTS

Evette Lewis, Tribal Secretary

1. Tribal accounts-spending-reporting-authorization process
2. Travel Policy-revising policies -Business Council approving, training or presentations and determining who will be attending.
3. All open positions need to be advertised in a timely matter.
4. QVIR offer a 3–6-month training position for Front receptionist for greeting, answer phones and mail. This will help with future work experience.
5. QVIR Budget report available to General Community Council monthly. The Tribal Treasurer will be working on the budget.
6. Question on moving staff EPA-Education departments.
7. Policies for programs and application processing (Tribal members) asking for accountability for everyone involved in the process.
8. Update on
  - a. Forest Service contract-job descriptions-hiring process-over all contracts.
  - b. Gas station
  - c. Reimbursement information on Emergency monies for recent Fire evaluation.
  - d. North Block, South Block and wildcat update
  - e. Recent Job Descriptions.
  - f. Gym vandalizing – insurance, restraining order, gym access deactivated temporarily and alarm system.
  - g. Pimta-current offer
  - h. Applied for grants for Housing.
  - i. Housing Director position.
  - j. Whitehorse Contract- Emergency Plan
  - k. Properties- What is the plan for all properties

## DIRECTIVE

The General Community Council wants a list of all our current properties and pictures for the next General Community Council meeting in September.

#### DIRECTIVE:

The General Community Council would like Fred Case Jr. to begin working with Tribal Chair and staff with the Fee to Trust process for all QVIR properties and report back to the General Community Council on progress.

#### DIRECTIVE:

The General Community Council is getting a directive to the Business Council to start the process of revising the Travel policy.

#### Suggestions

Pre-approval- Go to Business Council

Travel reports- Business Council

Training and presentations for other co-workers in the department and Business Council members.

Travel that is not work related will not be covered unless it is reimbursed.

Employee/ Business Council member must be approved by Business Council before accepting positions on other organizations, must pertain to current position.

#### EXECUTIVE SESSION

CLOSE-11:17 a.m.

OPEN - 12:17 p.m.

#### DIRECTIVE

The General Community Council wants all the spending for HARP and tribal funding that is not already allocated to be taken to the Business Council for approval and reported to the General Community Council.

#### Discussion: Housing

1. Meeting not being held.
2. Transfers for current tenants due to overcrowding.
3. Applications -waiting lists
4. Applications that were accepted on misleading information.
5. MLIHA vs QVIR Housing policies – housing policies.
6. Advertising for bids to work on QVIR housing policies vs hiring a consultant and not getting anything accommodations.

Ending meeting no quorum at 12:44 p.m.

9 members left.