

**Quartz Valley Indian Reservation**

**Business Council**

**October 4, 2024**

**Present:**

Harold Bennett

Sheila Casey

Evette Lewis

Lisa Carle

Fred Case Jr.

Charlene Henry

Leonard Super

**On-line Zoom**

Kevin Case

Isaiah Williams

**Guests**

Mary Benedict, Tribal Administrator

Tasha Van Dunk

Lashanda Saiz

**I. Meeting called to order** at 12:08 p.m. by Sheila Casey, Tribal Treasurer.

**II. Agenda**

**MOTION**

Evette Lewis moves a motion to approve agenda (attached)

Seconded by Sheila Casey.

**VOTE**

8 FOR

0 AGAINST

1 ABSTAIN

**III. Minutes**

August 26, 2024, minutes -Tabled by Isaiah Williams and Harold Bennett.

**IV. Housing** – Raymond McQuillen

1. QVIR community housing meeting.
2. Plans for future projects- fencing, flooring, roofing, appliances and work list for each unit.

**V. Resolutions**

Resolutions 2024-26 Submittal of the FY25 Indian Housing Plan for the Indian Housing Block Grant (NAHASDA) funding

**MOTION**

Sheila Casey moves a motion to approve resolution 2024-26.  
 Seconded by Fred Case Jr.

**VOTE**            3 FOR                            0 AGAINST                    5 ABSTAIN

Discussion:

1. QVIR will work on Job descriptions for QVIR housing positions.
2. Work on breakdown cost for QVIR housing.
3. Scheduling housing inspections (annually).

**Executive Session 12:41p.m. Harold Bennett**

**Open 1:29 p.m.**

**VI. Enrollment**

Discussion Enrollment/Cemetery position

1. Funding for position?
2. Enrollment Board meeting every month before General Community Council meeting.
3. Job description needs clarification
4. The Cemetery Board needs to schedule meeting to work on policies and procedures.
5. Boards and committee work on structuring their roles and responsibilities.
6. Each Board and committee need to assign a chairperson to run the meetings and secretary to keep minutes.

The enrollment Chairperson will report to the General Community Council on October 12, 2024.

## **VII. Reports**

### **a. Tribal Chairman- Harold Bennett**

Tribal Chairman is asking the rest of the Board members to take on some of the responsibilities listing several different projects, programs and grants.

Evette Lewis-Cemetery  
Fred Case Jr. -Fee to Trust  
Isaiah Williams- Harold will meet him.

#### Updates

The Education Department moved to old EPA office set up for afterschool.

List of land purchases – send to General Community Council meeting.

Budgets- Sheila Casey, Tribal Treasurer.

Water system – 10/7/24 working on the plans.

QV water projects- will be sending out letters to QVIR housing tenants that there will be construction in progress.

Grants-CAL-Fire – Training, fuel reduction and working together with surrounding communities.

QVIR fire crew out on another assignment.

Future plans- More Fire equipment and crew members.

Working on more Fire training available online.

Invoices for 2024 fire season.

DOJ grant – law enforcement-MOA with County.

Off-shore project

Northwest Forest plan

USDA working with tribes

Cultural burning for cultural gatherings.

Food Meat program

8 chickens-eggs

3 freezers full of meat

Need to develop a price chart for the meat to sale to Tribal members and other QVIR programs for events.

30% of market price-Tribal members

60% of market price - Employees

1. Who is overseeing this program? The Business Council will need a report on meat inventory.
2. Requesting inventory, pricing, shopping list – accountability.
3. Work with QVIR Fiscal department to have a financial spread sheet developed.

UIHS-Offered to help QVIR to be CAL-FRESH certified.

Reports – Employees

1. Raymond McQuillen-Housing
2. Sherrie Williams-ICWA/DV
3. Environmental Department

Reports- Training reports

1. Raymond McQuillen-Housing
2. Eli Ricky-Water Quality Coordinator

**b. Tribal Treasurer-Sheila Casey**

Training- Disaster Ready Plan Emergency Preparedness Plan

Hazard mitigation plan

Quartz Valley Indian Reservation 2023 Audit

**c. Human Resource**

Information for Health Insurance

Employee travel-Supervisor

**Executive Session 3:31 p.m. Evette Lewis, Tribal Secretary**

**Open 4:00 p.m.**

**The consensus** of the Business Council Harold Bennett, Tribal Chairman will work on employees’ work gratitude gift.

**The consensus** of the Business Council meeting will be adjourned with continuation on 10/11/2024 at 9:00 a.m. with the following list.

**d. Mary Benedict, Tribal Administrator report**

**e. Monica Super report**

**Old Business**

Gym

Business Council orientation

Pimtva-EPA

Plans-Properties

Law Enforcement

Economic Development

Webmaster

**New Business**

Supervisor-Travel

**VIII. Adjournment**

**MOTION**

Sheila Casey moves a motion to adjourn the meeting at 4:20 p.m.

Seconded by Fred Case Jr.

VOTE:        5 FOR                    0 AGAINST                    1 ABSTAIN

**BE IT RESOLVED,**

That the Quartz Valley Indian Reservation presiding Executive Official is hereby authorized to sign and the Tribal Secretary/Treasurer to attest this document ( \_\_October 4, 2024\_\_\_\_\_ Minutes) to give it full force and effect. The foregoing is adopted by majority vote of \_\_\_\_5\_\_\_\_ For, \_\_\_\_0\_\_\_\_ Against, \_\_\_\_2\_\_\_\_ Abstention(s) and \_\_\_\_0\_\_\_\_ no vote at this duly called meeting of Quartz Valley Indian Reservation General Community Council at which a quorum was present on the \_\_\_\_28<sup>th</sup> \_\_\_\_\_ Day of \_\_October\_\_\_\_\_, 2024

\_\_\_\_\_  
Tribal Chairperson/  
Tribal Vice-Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tribal Secretary/  
Tribal Treasurer

\_\_\_\_\_  
Date