

**Quartz Valley Indian Reservation
General Community Council
Location: Gymnasium
Saturday, February 13, 2021**

Minutes

Member's present:

Frieda Bennett	Victor McCloud
Peggy Bennett	Angela Reynoso, Tribal Vice Chair
Timothy Bennett	David Super
Lisa Carle, Tribal Secretary	Kayla Super, Tribal Chairwoman
Frederick Case	Trevor Super
Virginia Croy, Board member	Sherrie Williams
Charlene Henry, Member at large	Isaiah Williams
Loreen Lincoln	

Guest: Phil Bush, MLIHA Executive Director

I. Called meeting to order at 9:15 a.m. by Angela Reynoso.

II. Approval of agenda

Additions: Add Treasurer position to agenda. Enrollment.

Frieda Bennett makes a motion to approve the agenda.

Victor McCloud seconds the motion.

Vote: 11 for, 0 against, 4 abstentions.

III. Reading and approval of minutes for January 9, 2021- Tabled.

IV. Enrollment

a. Topic: Quartz Valley Indian Reservation original allottee

- Open the discussion for original allottee to be recognized as direct lineal descendant for enrollment.

b. Topic: Enrollment Procedures

- Enrollment documentations during the COVID 19 pandemic.

- The office was closed to the public, so a faxed copy of the birth certificate was sent in with the original enrollment application. It was requested to send in the original birth certificate.
- Enrollment Committee members did question but accepted it due to COVID 19 pandemic.

V. Resolution

a. 2021-04 Lincoln Calvin Raincloud McCloud from minor to adult membership.

Timothy Bennett makes a motion to approve Resolution 2021-04.
Peggy Bennett seconds the motion.

Vote: 13 for, 0 against, 1 abstention.

b. 2021-05 Earl Donald Croy Jr. from minor to adult membership.

Timothy Bennett makes a motion to accept Resolution 2021-05.
Angela Reynoso seconds the motion.

Vote: 13 for, 0 against, 1 abstention.

VI. Letter of Intent

a. Tribal Treasurer

- Frieda Bennett has submitted her letter of intent.

b. Health Board Treasurer

- Timothy Bennett has submitted her letter of intent.

Isaiah Williams makes a motion to accept the formal resignation letter from our former Tribal Treasurer.

Victor McCloud seconds the motion.

Vote: 10 for, 0 against, 3 abstentions, 2 no votes.

VII. Reports

a. Tribal Chairwoman

Topic: Update of COVID 19 guidelines.

- o ATHC vaccination
- o State report on tiers.

Topic: Audits

- A risk stated-cross checking and referencing.
- 2020 guidelines-policies in place to cover the cost and expenses.
- Audit meeting

Topic: HUD Grant for Rental assistance.

- Need guidelines, policies, and application process.
- This assistance for the members to help with rent and utilities.

Topic: Payroll Protection Program (PPP)

- Submitted for additional funding, this kept the staff working during the pandemic.
- If we qualified for the First round of PPP, we are likely to submit for the second PPP.

Topic: COVID Relief Bill

- Pending approval
- If approved an economic boost for small business, stimulus, transportation, health, COVID vaccines, and opening schools.

b. Tribal Vice Chair

Topic updates of gymnasium

- HVAC-4 units were installed and completed.
- Etna PAL request to use the gymnasium. There is a need to set up guidelines.
- SVM Plumbing were asked to document leaks and pipes.
- Commercial kitchen
- Plumbing under the floor for possibly sink relocation.

Topic: Education Department has moved up to the gym.

- Possibly create activities for students.

Topic: Isolation house

- Upper levels could be used for doctor's if they need a place to stay.
- Transition.
- Bottom level usage for adult education and soap business.

Topic: Tankless water heaters

- Be prepared, need everyone to have the area cleaned out.

Topic: Firehall

A water tender was selected through the grant.

Topic Scott Valley Forestry-Bureau of Indian Affairs

- Enter Memorandum of Understanding.
- Notified when Quartz Valley has fires.

- Fire purpose work through BIA, focus on our area of the reservation. Contact us first and be paid by BIA.
- Recommended from BIA. Govt to Govt
- Better opportunity for us to work through BIA.

Topic: burn piles

- Overseeing it was Fire Administrator and Kevin Case.

Topic: CDL training course

- Study groups at firehall.

Topic: Properties for sale

- Property in Fort Jones \$160,000. Pending inspection of property.
- Tribal Nations Fund \$400,000.
- 10-acres Shackleford Creek road for \$200,000.
- Fred Fox property will possibly put on sale in the spring. Contact his daughter.

Topic: Tribal Nations Fund an additional \$150,000.

- Grocery cards

Topic: Land

- Send a copy of the map of the property.
- Land use

Consensus to pressure BIA to put land into trust.

- Purchase land within the reservation.

Consensus to look further into both Shackleford trailhead 10-acres and Fred Fox 10-acres properties.

c. Anav Tribal Health Clinic

Topic: Updates of ATHC

Topic: Health Administrator newly hired as of January.

- Working on policies and procedures

Topic: Medical Director and Deputy Director has resigned.

- Interim Medical Director through ARC Health.

d. Treasurer

Topic: Resignation letter

- Concerns and currently working on them.
- Discussion: drawdowns not being done, financial status, budgets, COVID funding, and PPP.

Topic: Staff returning to office

- Moving employees to other offices.

Topic: Grants Contract Compliance Officer

- Discussion over: in house promotion, Federal funding equal opportunity and fly position.
- There are currently no hiring policies.
- Question: Was GCCO qualified to be promoted to new position? He interviewed for it. Further discussion: drawdowns, spending, and meeting with all managers.

Topic: CARES-ACT budget spreadsheet with expenses with allotted line items. No updated spreadsheet.

Question regarding letter: Why do you feel that you were coerced?

This is only a simplify answer and I was unable to write down all the exact contents. An answer was given as they felt harassed there were messages, emails, and texts.

Answer from question: It was first rumored, there was merit and there was an issue. There were numerous conversations, wanted to respect as an elder, a community member, and given opportunity to resign and prevent further pushed. Not to be portray as a bully.

- A discussion over the timeline of the resignation and when it was accepted.

e. Modoc Lassen Indian Housing Authority

Topic: Tenant living in their house for 20-years.

- Draft Conversion Program Policy- 10 years ago.
- Renter to home ownership

Topic: Audit was submitted.

Topic: Hot water tanks proposed.

Topic: Emergency Rental Assistance fund was received by the tribe.

- Utility assistance could pay 3 months ahead.

Topic: Hire force account

- Older project, maintenance

Community clean up and activities.

Water process to get fixed, restart in Spring.

Topic: COVID 19 delays for non-emergency calls.

- Water issue is an emergency.
- Wells issue as needed.
- Requests are being heard. MLIHA Executive Director provided an email address.

Topic: Portal process

- Updating the QVIR website with MLIHA
- RFP for web designer.

f. All boards

- Culture Board

- Meeting update.
- What things would you like to be?
- Name of Culture Camp
- Elizabeth Case teach the name's sake of our culture camp.
- Fuel assistance from Culture, post this type of information.
- Send out survey, for different avenue who are off the reservation and to learn about culture.
- Ask what their knowledge and branch out to Karuk people.
- Via zoom meeting.

Topic: Home ownership

- Down payment assistance set aside amount of \$25,000.
- \$5,000. Payment assistance for 5-years
- Draft form.
- Own the house but cannot own the land.
- Enforce ordinances for land.

ICWA Committee

- Draft form
- ICWA Committee is reviewing it.

Cemetery

- Draft policy

Election

- Draft ordinance

Cemetery area

- Land survey of the boundaries
- Contact Environmental Director
- Boundaries
- Pay for land accessor.
- CARES ACT-COVID funding for cemetery clean up.
- Earmark some funding for dead and dying trees.
- Clean up area and burn piles.

Directly correlate the need to get the paperwork to fit under CARES ACT-COVID GCCO to research funding.

Create a position for the CARES-ACT COVID funding. Fund Manager. Research and investigate Finance Director.

VIII. Old Business

a. Cemetery

- Already discussed.

b. Constitution

- Focus Group to address concerns. BIA recommendations smaller and amendments.
- Contact BIA originals 2-3 amendments.
- Make a foundation so it does not change with time.

c. Exclusion ordinance

- Remain on the agenda.

d. Education

- Department is moving to the gym.
- Safety guidelines and having activities for the kids.
- Making progress.
- Preserving the floors, research pads. Research under CARES-ACT-COVID funding

e. ICWA-Policies and Procedures

- Already discussed.

f. Parliamentary Structure

- Focus group.

g. Economic Development Committee

- 5 elected on committee.
- What is the direction?
- Contact KOSO Consulting, first steps to start on policies and procedures.
- The committee assigned titles to the members. Chairwoman does not have an issue to assign the titles to have direction **within.**

h. Draft Remote meeting policy

- Invest to have own host-moderator.
- Have structure for conducting meeting.
- New rules for zoom.
- Discussion: IT position to set up zoom. Assign personal emails to tribal members.
- Parliamentary process to get set into place, details on voting, motions. What type of business is being taken care of?

- Issues with the internet, towers, no fiber optics, upload is slow with more people on it. A fix could be extra pay for better uploading speed.
- Research Robert Rules.
- No physical quorum reports and updates could still be done.

Consensus to request to have in-person meetings for Business Council and Health Board.

i. Draft Corporate Charter Section 17

Angela Reynoso makes a motion to temporarily pass the Draft Quartz Valley Indian Reservation Business-General Council-Health Board meeting policy until the policy is revised with the change-if there is no physical quorum, reports can still be given to zoom attendees for information purposes.

Peggy Bennett seconds the motion.

Vote: 10 for, 0 against, 2 abstentions.

IX. New Business

a. Plans for Scott Valley Fitness Center

- Owner wants to sell it.
- Clinic possibly take it over. Money cannot be made off 3rd party monies.
- Who is it under? Clinic Native Connection and Youth & Family Tree.
- Start the process, not sure if approved to bill out.
- Behavior Health Therapist is still at the clinic.
- Discussion: Add more services, swimming pool. Purchase-investment-small offices-feasible
- Tribe buy it.

Directive to connect with the Health Administrator. Clinic vs tribe financial logistics.

Topic: Economic Development Consultant

- Get established.

X. Executive Session

- a. A question was missed from tribal member to begin the discussion in Executive Session.

Entered at 1:59 p.m.

Due to hostile environment.

Meeting was closed at 2:55 p.m.

CERTIFICATION

BE IT RESOLVED,

That the Quartz Valley Indian Reservation presiding Executive Official is hereby authorized to sign and the Tribal Secretary to attest this document to give it full force and effect. The foregoing is adopted by a vote of 7 For, 0 Against, 6 Abstention(s) and 8 no vote at this duly called meeting of Quartz Valley Indian Reservation at which a quorum was present on the 13 Day of March, 2021.

Kayla Super
Kayla Super, Tribal Chairwoman
Or Tribal Official

2/13/2021
Date

Lisa Carle
Lisa Carle, Tribal Secretary

2/13/2021
Date