



**Quartz Valley Indian Reservation**  
**13601 Quartz Valley Road**  
**Fort Jones, CA 96032**  
**Phone: (530) 468-5907 Fax: (530) 468-5908**

## **Request for Proposal (RFP) for Construction Services**

### **1. Introduction**

Quartz Valley Indian Reservation is seeking proposals from qualified contractors for construction repairs to the gymnasium. This RFP outlines the scope of work, submission requirements, evaluation criteria, and timeline.

### **2. Project Overview**

- **Project Name:** Gymnasium Repair
- **Location:** 9040 Sniktaw Lane, Fort Jones, CA 96032
- **Project Type:** Commercial Construction Repair
- **Mandatory walk-through:** August 28, 2025 @ 10:00am
- **Expected Start Date:** September 2025
- **Expected Completion Date:** December 2025

### **3. Scope of Work**

Provide a detailed description of the work to be performed, including:

- The gym is an 11,000 square foot metal building. Replace the metal roof. Repair/replace/paint damaged walls and floors due to roof leaking. Approximately 6,700 square feet of wood walls will need to be replaced. Paint walls after completion of repair. Remove and address all mold issues in the interior of the building with emphasis on the interior wall spaces. Replace oak gym flooring with maple hardwood floor or other hardwood floor (must agree to type of wood); approximately 5,040 square feet. Repair/Replace ceiling tile in weight room, bathrooms, and gym entrance; approximately 250 square feet. Remove all debris from the repair/replacement.

### **4. Proposal Requirements**

Interested firms must submit the following:

- Company profile and relevant experience

- Project team and qualifications
- Detailed project Timeline
- Cost estimate and payment schedule
- References from similar projects
- Proof of insurance and licenses

## 5. Evaluation Criteria

Proposals will be evaluated based on:

- Experience and qualifications
- Project understanding and approach
- Cost competitiveness
- Timeline feasibility
- References and past performance
- Indian Preference: In accordance with Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e (b)) to the greatest extent feasible, preference shall be given to Indian organizations and to Indian-owned economic enterprises. Indian-owned entities must show proof of at least 51% Indian-ownership.

## 6. Submission Instructions

- **Mandatory walk-through:** August 28, 2025 @ 10:00am
- **Deadline:** September 19, 2025, by 5:00 pm.
- **Submission Format:** Email or physical delivery
- **Contact Person:** Mary Benedict, Tribal Administrator (530) 468-5907
- **Address for Submission:** 13601 Quartz Valley Road, Fort Jones, CA. 96032 or email submission to TA@qvir-nsn.gov

## 7. Additional Information

- Site visits can be scheduled upon request.
  - Questions regarding the RFP must be submitted by August 31, 2025.
  - Proof of workers' compensation coverage.
  - Proof of liability insurance.
  - Must be bondable.
  - All firms must clear the Office of Inspector General's Exclusions List and the federal System for Award Management. Appropriate California State licenses/registrations must be current.
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